

DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES

RFP # RFP-EM2024-002

Addendum #1 – Questions and Answers

1. Question: Pg. 22 of the RFP, Tab C – Financial Information - It says all proposers shall supply a financial statement upon request – does the county/city just want our 2023 Audited Financial Statement?

Answer: Please send audited financial statements for the past three consecutive years.

2. Pg. 36 of the RFP, Section 8 – Required Forms – none of the forms were attached to the RFP. Does the county/city intend to provide these forms?

Answer: The required forms can be downloaded from the County website at the following link: <https://www.franklinemergencymanagement.com/bidsproposals>

3. Question: There is not a pricing sheet included in the RFP. Are we to submit our own, or will one be provided? It is difficult to compare pricing proposals if proposers do not all submit in the same format.

Answer: The required rate sheet can be downloaded from the County website at the following link: <https://www.franklinemergencymanagement.com/bidsproposals>

4. Question: In the RFP it states that this is for both Franklin County and the City of Carrabelle, but the contact is only for Franklin County, FL. Can DRC assume that the answers to questions we will receive from Franklin County, FL, also apply to the City of Carrabelle, FL?

Answer: Please send questions to the entity for which you are responding. The mailing and phone contacts for each entity are stated on pages 1 and 4 of the RFP. The email contacts for each entity are as follows:

Franklin County - Jenniferd@franklincountyflorida.com

City of Carrabelle - administrator@mycarrabelle.com

5. Question: May we have a copy of the RFP please? Thank you

Answer: Please find the requested RFP documents at the following link:
<https://www.franklinemergencymanagement.com/bidsproposals>

6. Question: Page 23 of the RFP lists the documents required to be included in the submittal. I do not see in the forms packet where the "Vendor Information" form was provided. Can the City/County clarify if this is the same form as the "Proposer's Information Sheet" or if it is a separate form that need to be completed? If so, can you please provide this form?

Answer: Please disregard the RFP page 23 bullet point "Vendor Information" form.

7. Question: When was the last time the County/City had a contract activation for Debris Removal? How many CYs were removed?

Answer: 2018 - Hurricane Michael. 6,768 CY.

8. Question: Has the County/City determined which landfill(s) can be used? If so, please provide locations.

Answer: No.

9. Question: Has the County/City determined where possible DMS will be? If so, please provide locations.

Answer: Yes. The Florida Department of Environmental Protection's 2024 pre-authorization for DDMS sites letter can be downloaded at the following public link:
<https://depdms.dep.state.fl.us/Oculus/servlet/login>

10. Question: Will annual contract price increases based on Consumer Price Index (CPI) be allowed?

Answer: No.

11. Question: Can the County/City provide which contractor held the previous or holds the current contract for the services requested in this solicitation with pricing?

Answer: The list of current haul contracts with the County can be found at the following public link: <https://www.franklinemergencymanagement.com/bidsproposals/>

12. Question: Will there be a public bid opening? And if so, can you please provide call in #, zoom/Webex link or similar for the responding bidders to be present?

Answer: Yes. The bids will be opened publically at the appropriate County Commissioner's meeting. The Zoom link will be posted on the County's website at the following public link:
<https://www.franklincountyflorida.com/category/county-news/>

Further information for the meeting agenda can be found at the following public link, when posted: <https://www.franklincountyflorida.com/resources/agendas-minutes/>
The Zoom link will be stated in the posted downloadable meeting agenda.

13. Question: The rate sheet dictates that the debris resulting from the removal of hazardous trees and hanging limbs will have a unit rate per tree which includes hauling the resulting debris to DMS or final disposal site. This would require collection trucks to follow the tree removal crews and ONLY pick up debris from their work, thereby skipping piles of debris and leaving it on the street to be picked up by another collection truck. If there is a major event, collection trucks will be more efficiently used if they could travel the ROW and pick up ALL debris rather than skipping piles and only following the tree crew. This also means that all resulting debris will have to be staged separately at the DMS to insure no comingling of debris is allowed. There will be a need for additional equipment to manage the site segregated for hazardous tree work or there will be lost time in moving equipment between the two areas. Limited Debris Management Sites, their size and locations often make this scenario extremely difficult. The typical method is to price hazardous trees and hanging limbs as a “cut only” rate and to place the resulting debris in the ROW for collection as vegetative debris. This method frees up collection trucks and expedites the collection process. Will the County/City consider changing the scope to allow for the debris from removing hazardous leaning trees and hanging limbs to be placed in the ROW to be collected and paid for as regular vegetative debris?

Answer: We do not find this language in the County's Attachment H - Rate Sheet posted for this RFP. Clarification: Please refer to the RFP document page 30, "Removal of Eligible Hazardous Trees and Limbs - Work consists of removing Eligible hazardous trees and limbs and placing them on the safest possible location on the Entities ROW for collection under the terms and conditions of Element 1, Eligible ROW Vegetative Debris Removal. Diameter measurements, other related measurements, and photo documentation thereof are required and shall be provided to the Entities and Debris Monitor as necessary and as requested."

14. Question: Does the County/City have a monitoring firm contracted? If so, which monitoring firm?

Answer: Yes. The list of current monitoring contracts with the County can be found at the following public link: <https://www.franklinemergencymanagement.com/bidsproposals/>

15. Question: RFP instructions for Tab E - Proposal Matrix includes providing "a list of associated costs", can the County/City clarify what costs are to be provided here (i.e. the provided unit cost fee rate schedule or is the proposer to provide additional ancillary pricing?)

Answer: Please provide all pricing on the supplied Attachment H - RFP-EM2024-002 Rate Sheet.

16. Question: The Contact for Contract Administration Form requires designation of one person authorized to conduct contract administration. Can the County/City clarify if this should be the officer authorized to legally bind the firm or is it to be the administrative personnel handling the contract?

Answer: This contact should be the officer authorized to legally bind the firm.

17. Question: Can the County/City confirm if a financial statement is being requested? Per requirements for Tab C the RFP states "proposer shall supply a financial statement upon request"

Answer: Please send audited financial statements for the past three consecutive years.

18. Question: Can the County/City confirm that item 38 of the rate sheet could be compacting of veg debris and/or C&D debris?

Answer: Item 38 of the rate sheet is specific to "Compacting vegetative debris".

19. Question: Is there a sample contract or additional terms and conditions that can be provided?

Answer: No sample contract is provided at this time. Also please refer to Attachment B - General Terms and Conditions.

20. Question: Can the City / County provide bid tabulations from the previous contract relating to Disaster Debris Removal and Disposal Services?

Answer: The list of previous award evaluation documents can be found at the following public link: <https://www.franklinemergencymanagement.com/bidsproposals/>

21. Question: On behalf of our customers who are contractors & suppliers, we request updated planholder, bid tabulation and contract award information AS IT IS AVAILABLE on the following solicitation. Please correct any errors/deficiencies and return by Email to bids@napc.me or Fax to 302-450-1925.

Solicitation Name: Disaster Debris Removal and Disposal Services (RFP)

Solicitation Number: solicitation number RFP# EM2024# 002,

Bid Date: 08/05/24

This request is made in consideration of state and local procurement laws and in the interest of a fair and transparent bidding process.

Answer: In response to your public record request regarding Franklin County, Florida's Disaster Debris Removal and Disposal Services RFP, I provide you with the link to all of the plan holders listed on Demand Star. Franklin County does not have a separate public record of the plan holders listed on Demand Star that can be provided to you. We also do not have a public record of any companies that may have downloaded the RFP from the county's website.

<https://www.demandstar.com/app/suppliers/bids/468566/planholders>

Regarding the part of your record request which appears to request that Franklin County continuously update its response as information becomes available subsequent to the date of your public record request, Franklin County has no duty to do so. However, you may make additional public record requests in the future on this same subject matter.

22. Question: On page 22 of the RFP, Section 5, Table of Contents, TAB C – FINANCIAL INFORMATION

- a. This requirement states “upon request”. Please confirm if this information is or is not required to be submitted in the proposal submittal documents by the proposers as it is confidential information.
- b. If required, please confirm that the Financial Documentation will be kept exempt from Public Records in accordance with FS 119.071(1)(c) Exemptions?

Answer: Please send audited financial statements for the past three consecutive years. The County abides by FL Statute 119.071 (1) (c), "Any financial statement or other financial information necessary to verify the financial adequacy of a prospective bidder which an agency requires a prospective bidder to submit in order to prequalify for bidding or for responding to a solicitation for a road or any other public works project is exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. This paragraph is subject to the Open Government Sunset Review Act in accordance with s. 119.15 and shall stand repealed on October 2, 2029, unless reviewed and saved from repeal through reenactment by the Legislature."

23. Question: On Attachment H – Rate Sheet, the Tree Operations under Cost lines 25 through 32 are stated to all include hauling, however on page 30 of the RFP under the second to last bulleted paragraph, it states that hazardous limbs and trees will be collected under “the terms and conditions of Element 1, Eligible ROW Vegetative Debris Removal.” Please confirm that loading and hauling of the debris from the cut hazardous limbs and trees will be paid for by the CY under Cost Line #1 “Vegetative Storm Debris Removal from ROW to DDMS”.

Answer: Please refer to the RFP document page 30, "Removal of Eligible Hazardous Trees and Limbs - Work consists of removing Eligible hazardous trees and limbs and placing them on the safest possible location on the Entities ROW for collection under the terms and conditions of Element 1, Eligible ROW Vegetative Debris Removal. Diameter measurements, other related measurements, and photo documentation thereof are required and shall be provided to the Entities and Debris Monitor as necessary and as requested."